



International Auditor Fellowship Program Application

Application Deadline: September 24, 2018

Instructions (**please type all information**):

Part I: To be completed by nominee

Part II: To be completed and signed by the Head of the Supreme Audit Institution

Send completed packages to the address below:

Complete package should include this application, TOEFL scores and a one-page strategy written capstone project statement.

Email complete package to IAFPcurriculum@gao.gov

Or

U.S. Government Accountability Office (GAO)
Program Manager, Strategic Planning & External Liaison
441 G Street, NW, Room 7814
Washington, DC 20548
United States of America

The Program Manager confirms all complete applications electronically. If you do not receive a confirmation email within 48 hours of your submission contact Darreisha Bates at +1 202-512-4233 or BatesD@gao.gov to identify the issue with your submission.

(GAO currently uses the Windows 7 Operating System, Microsoft Office 2010, and Acrobat DC.)

Purpose of the Program

The objective of the U.S. Government Accountability Office's (GAO) International Auditor Fellowship Program (IAFP) is to strengthen the capacity of supreme audit institutions (SAI) and to support the enhancement of accountability and governance worldwide.

Program Content

Fellows participate in classroom training, observe key management meetings, learn about U.S. intergovernmental auditing experience, and develop strategies to implement change within their respective SAIs. Participants are nominated by the leadership of their SAIs with the expectation that they will transfer the knowledge and skills gained to their institutions.

The IAFP consists of three major segments. Orientation: fellows will learn how GAO plans, manages, and communicates the results of its work. Fellows also share information about the auditing practices of their SAIs. GAO Auditing Practices: fellows will learn the technical and managerial aspects of performance audits and introduces fellows to the policies, procedures, and practices at GAO. Although the primary focus is performance audit, fellows will explore a variety of audit techniques and approaches with an emphasis on knowledge and skills required to complete this type of work. Personal and professional development: fellows participate in various classes focused on leadership, effective facilitation, writing principles and team building. Fellows also begin preparations for returning to their audit offices as they write papers describing strategies for strengthening their SAIs based on information obtained during the program.

To the extent possible, fellows also participate in briefings with external organizations such as the Council of Inspectors General on Integrity and Efficiency, the Office of Government Ethics, and multilateral development banks.

International Auditor Fellowship Program Nomination

The 2019 program begins March 20 and ends July 12

Part I: Information About Nominee

Personal information on nominee

Name (first, middle initial, family name)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
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Date of birth (month-day-year)	Place of birth (City and Country)
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Country of citizenship	Country of legal permanent residence
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Home address (please provide complete street address, including postal code)	Office address (please provide complete street address, including postal code)
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Home telephone number	Office telephone number	Mobile telephone number
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Work email address	Home email address
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Education/Training

Name of University	Level of Degree/Certificate	Date Awarded (month-day-year)	Major Field of Study

English Language Skills

The Test of English as a Foreign Language (TOEFL) is required to participate in this program. Applicants **must** submit an official copy of the test scores with this application package. The total minimum score required for participation in the program is 550 (paper-based) or 80 (internet-based). Official exam scores from equivalent language tests may be considered on a case-by-case basis.

The TOEFL exam requirement can be waived for applicants who can demonstrate more than 1 year of full -time studies in English within the past 3 years or applicants from countries where the official language is English. Any applicant that submits an equivalent language test or receives a waiver from the program will be interviewed via video conference to confirm their proficiency level.

Other Significant Training

Please list names, dates, and locations of any applicable training programs attended. (If more space is required, please attach additional pages.)

Please submit your resume or Curriculum Vitae (CV) with the application package.

The format of your resume/CV is at your discretion but should include the following information:

- Country and name of your Supreme Audit Institution
- The total number of years at your SAI
- Positions held with titles
- Start and end dates in each position
- Other relevant work experience

Expectations

GAO's Expectations

If accepted into the International Auditor Fellowship Program, each participant will

1. adhere to the Program's training schedule,
2. attend all sessions and meetings as set out in the schedule,
3. complete all mandatory self-paced computer training sessions, and
4. submit all special projects.

Your Expectations

Please describe what you expect to gain by participating in this program, including plans for applying the experience to your SAI (minimum 250 words, maximum 500 words).

Part II: Approval of Capstone Project Proposal and Recommendation by the Head of the Supreme Audit Institution

PART IIA: Approval of Capstone Project Proposal

Each participant selected is required to prepare a special capstone project in the form of a strategy paper. There are no exceptions to this requirement. We request that the nominees work directly with the Head of the SAI and its leadership to identify a specific topic or area of interest that the participant will introduce or champion upon his or her return. The topic or area of interest should relate to the program content. Some examples of topics selected by past participating fellows are "overlap, duplication, and fragmentation," "internal controls," and "effective report writing." For additional information, topics covered during the program are listed on the last page on this application package.

Applicant should provide a one-page written statement on why the chosen topic is important to the SAI and a plan for incorporating potential changes or advancing capacities in this area (minimum 250 words, maximum 500 words).

(If more space is required, please attach additional pages. The Auditor General or his /her designee should also sign these pages.)

Strategy Paper Topic Selected: _____

Approval

SAI Head name (print first, middle, last)	Date
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Full address (please provide complete street address, including postal code)

SAI Head signature	Date
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Part IIB: Recommendation by the Head of the Supreme Audit Institution

This section to be completed by the Auditor General or his/her designee

What qualities does your nominee possess that led to his/her nomination?

How will the SAI ensure that the nominee will have the opportunity to transfer the knowledge, skills, and experience obtained from participating in this program to other colleagues in the SAI?

Potential Topics to be Covered During the 2019 International Auditor Fellowship Program

Each session provides the fellows with an "overview" of the topic and some practical applications. None of these sessions provide the fellows with all of the technical skills necessary to become an expert on a particular topic.

Orientation

- Mission, History, Organization of GAO
- GAO's Engagement Planning Process
- GAO and the Congress
- Communicating GAO's Message
- Developing/Implementing Policy and Methodology at GAO
- GAO's Field Offices: Responsibilities and Relationships
- Overview of Work: Inspectors General, State/Local Auditors
- Mission, History, And Organization of Participating SAIs

Auditing Topics

- Audit Planning
- Evidence and Documentation Fundamentals
- Internal Controls
- Interviewing Skills
- Indexing and Referencing
- Managing the Writing Process
- Report Writing and Reviewing
- Auditing for Fraud, Waste, and Abuse
- Performance Auditing (*If this topic is selected for the strategy paper, you must specify what aspect of performance auditing is to be focused upon.*)
- Approach and Methodology Selection
 - Sampling Strategies
 - Surveys
- International Perspectives
- Data Communications
- IT Auditing Methodology
- Forensic Audits

Training and Management Topics

- Critical Thinking
- Diversity and Inclusion
- Effective Presentation Skills
- Issues and Strategies in Introducing Organizational Change
- Leadership Skills
- Managing Yourself and Your Staff in a Changing Environment
- Starting and Maintaining High Performing Teams
- Strategic Planning
- Instructional Skills
- Assessing and Evaluating Training