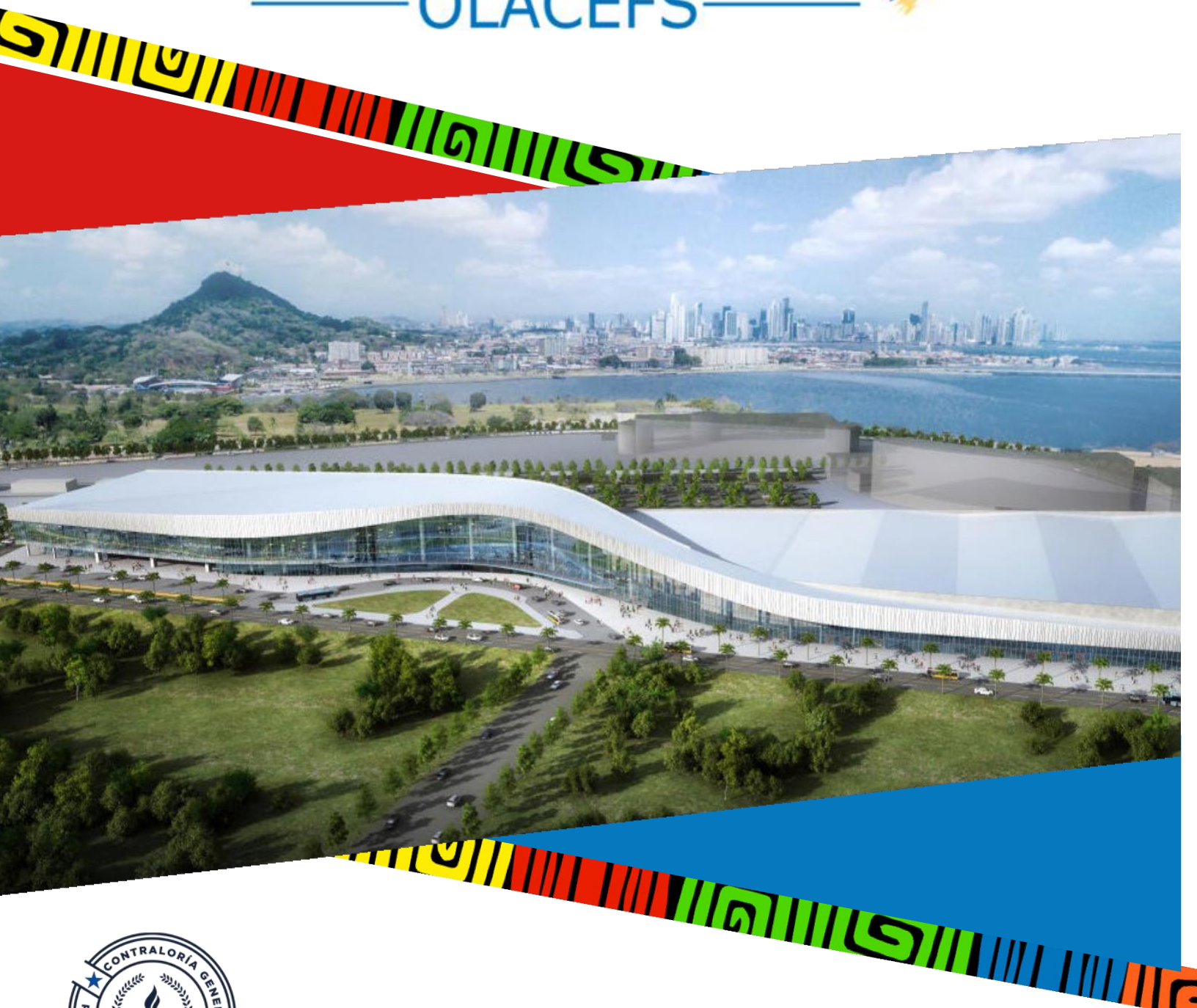




Ordinary General Assembly

OLACEFS



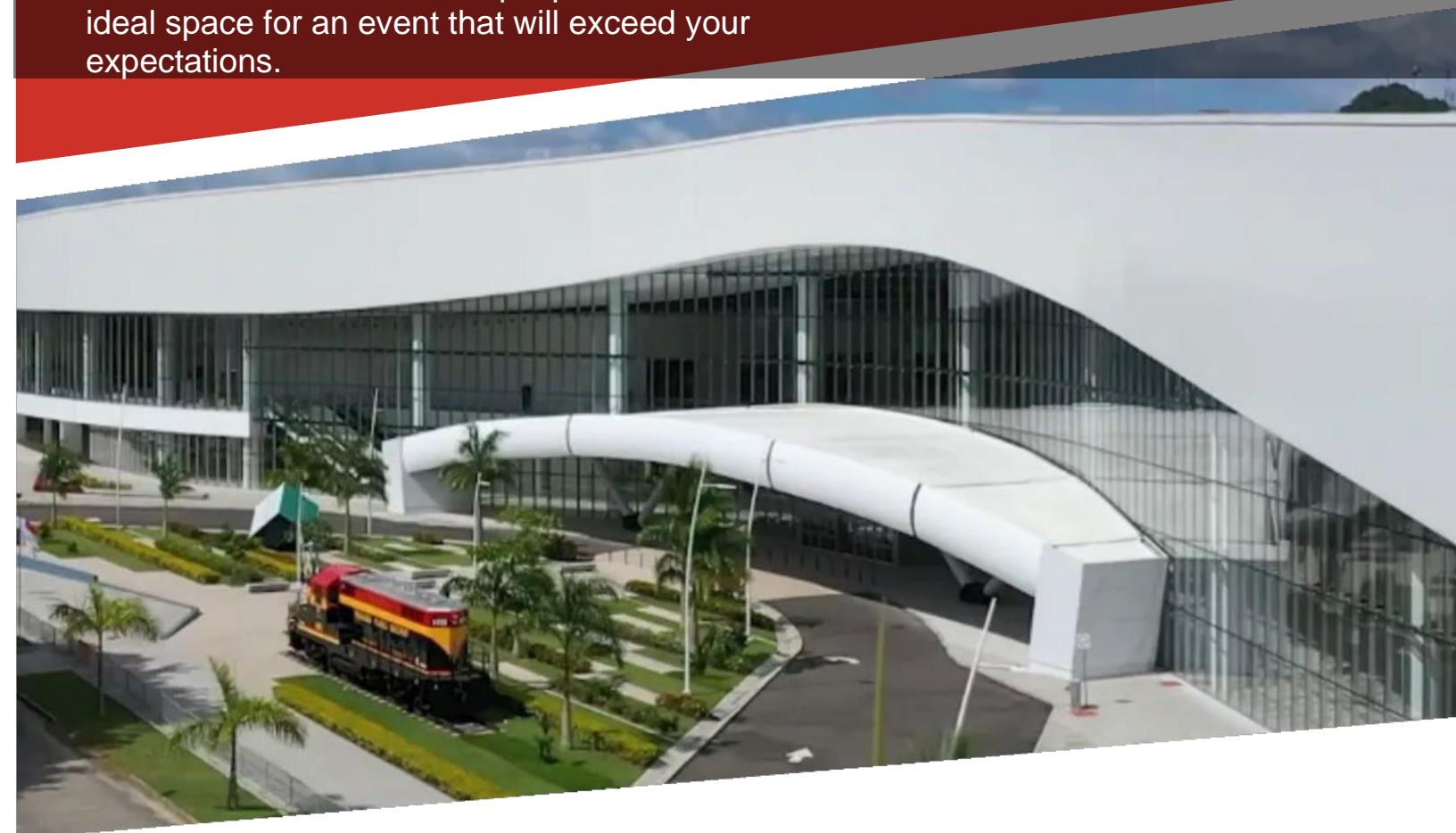
PARTICIPANT'S HANDBOOK



Panama Convention Center

**The best location
for events in Panama
An unbeatable value.**

The combination of Amador Causeway, and the majestic view of the Bridge of the Americas and Ancon Hill, make our convention center a unique place in the world. The ideal space for an event that will exceed your expectations.





WELCOME

For the Office of the Comptroller General of the Republic of Panama, it is a great honor to receive you and to address such an important agenda within the framework of the celebration of the Board of Directors and the XXXIII Ordinary General Assembly of OLACEFS, which will take place from October 22nd to 25th, 2024.

During your stay we will be committed to making your stay the most pleasant and caring one.


It is a real privilege for us to count with your participation, which we will support so that you can do a superb job and have a great time at the international event.


Below we present for your consideration the Participant's Handbook, which will be very useful during your stay in Panama City.

General Considerations

The reception of the Heads and Delegations of the participating SAIs upon their arrival at the Tocumen International Airport, their reception and departure will be under the responsibility of the SAI of Panama, duly identified with the logo of the CGR-PANAMA-OLACEFS, complying with the immigration and customs formalities.

Logistics

 The Office of the Comptroller General of the Republic of Panama will provide transportation to the Heads and Delegates from the Airport to the selected Hotel and vice versa, as well as the transportation of the activities that will be carried out.

 As the host SAI, we would like to be grateful for keeping informed of any changes in the flight itinerary (date, times and numbers) 24 hours in advance of the time stipulated for the respective coordination.

 Transfers from the Hotel-Airport will be made 2 and a half hours before the scheduled departure time of your flight.



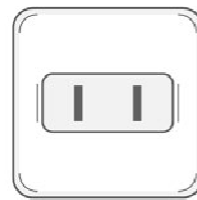
Requirements to travel to Panama

- Valid passport with a minimum validity of six (6) months
- Return ticket and documents to enter another destination country.
- Economic solvency.
- Tourist Visa

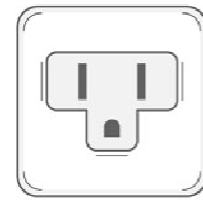
Considerations

CLIMATE: Panama has a tropical rainy climate throughout the year in its lowlands.

ELECTRICITY: 110 volt American type plug.



Type A



Type B

Currencies and payments in Panama

MONEY: The legal tender in Panama is the Dollar (USD). The current coins in circulation are 1, 5, 10, 25 and 50 cents, as well as 1 dollar. In addition, bills are issued in denominations of 1, 5, 10, 20, 50 and 100 Dollars. Most establishments accept payments with major credit cards (Visa, MasterCard).

Preferably, notify your bank regarding the trip to Panama (in some cases they usually block the service to avoid fraudulent actions abroad). It is suggested that you ask your bank to notify you of any charges to your cell phone, which will allow you to have greater control of the amounts charged.

To exchange your currency to USD, you have the following options:

1. Airport. Main recommendation, so that you have cash available for your minor expenses (tips, taxi).
2. ATM withdrawal.





PLACES OF INTEREST

TOURIST ATTRACTIONS

- Casco Antiguo
- Cinta Costera.
- Panama Canal Miraflores Locks.
- Historical Monument of Panama La Vieja
- Amador Causeway: Miraflores Locks
- Mi Pueblito

Tourism Authority: [https:// www.atp.gob.pa/](https://www.atp.gob.pa/)



SHOPPING

- Soho Mall
- Albrook Mall
- Multiplaza

Recommendations for shopping:

Some hotels include shuttle service to and from the main Malls in the city.

Visit the mall's websites for promotions and offers, which are sometimes very interesting.



Contact Information

We make our contact information (institutional telephone numbers and emails) available to you for our International Affairs Department Office, for any questions or comments you may have.



Elvira Delvalle

Head of International Affairs
edelvalle@contraloría.gob.pa
Phone +507 510-4347

Noriel Hernández

International Analyst
norielh@contraloría.gob.pa
Phone: +507 510-4711

Irving Manzanares

Executive Assistant
imanzanares@contraloría.gob.pa
Phone: +507 510-4347

Maris Rodríguez

Executive Assistant
mariserodriguez@contraloria.gob.pa
Phone: +507 510-4581

HOTELS

SAI Heads and Delegates and guests have at their disposal the following suggested alternatives for their accommodation.



Contact: Haydee Licona
 Phone: 6690-9356
 Email: localsales@centralhotelpanama.com

Booking Link: <https://bit.ly/OLACEFS24>

Deluxe Room:	USD275.00 + 10%
Premium Room:	USD325.00 + 10%
Premium Room 2 Big Beds:	USD350.00 + 10%
Junior Suite Room:	USD550.00 + 10%
Junior Room 2Big Beds:	USD600.00 + 10%
Suite Room:	USD700.00 + 10%



Contact: Yara Arcía
 Phone: +507 211-4500 / WhatsApp +507 6931-8360
 E-mails: ventas_hotel01@unesa.com
 recepcionradissonamador@unesa.com

Standard Garden View	USD88.00
Standard Ocean View	USD104.50
Jr. Suite Garden View	USD99.00
Jr. Suite Ocean View	USD115.50
Rate includes tax	



Contact: Fulvia Francis
 Phone: 6158-9180
 Email: ffrancis@marriottpanamahotel.com

